Attendees: Ann Beheler, Helen Sullivan, Christina Titus, Tricia Conner and Debbie Miller (CTC); Dan Tuuri (Ferris State); Chris Kadlec (Georgia Southern); Xin Tao Liu (Herzing); David Keathly (UNT)

Next CTC Leadership Meeting: **TBD (Sometime in Fall 2016)**

AGENDA & NOTES/ACTIONS FROM 5/20/16 MEETING

AGENDA – Discussions

1. **Elect a CCN University chair – help drive the agenda**
   o David Keathly volunteered to chair

2. **What do you want to get out of the CCN University group?**
   o Chris Kadlec - Articulation agreements would be at the top of the list. Chris discussed a little about how the agreements are handled at Georgia Southern. There is a generic template provided by the State (however it is very generic). Typically at colleges there is a centralized area in the college that handles the agreements. Georgia Southern is driving it from the bottom up to drive working with the schools. I have done a lot of research on articulation agreements and I am still wading through the research.
   o David Keathly –
      o We have agreements with local schools in particular. Some are course by course or in BAIT with groups of courses. Maybe we could expand this to pathways. David suggested having a track on pathways at Working Connections. Maybe write white papers and then a section set up on the Wiki.
      o David also talked about how the agreements are handled at UNT. The templates are done at the college level (example, College of Engineering). The department gets involved defining the courses. David will also provide examples of articulations to share.
      o David also suggested exploring looking at a degree where faculty resources could be shared by several colleges. The student would be awarded the credential from the college he/she is attending.
   o Ann suggested having a working lunch session at the summer Working Connections in Texas to talk about transfer and what your colleges need for transfer. Chris and David volunteered to do this for one of the working lunches.

o Dan Tuuri – At Ferris the articulation agreements are posted on the website. Dan will forward the link and put the transfer coordinator on there as well.
o Tricia will set up a University folder on the Wiki (may add folders for articulations and pathways)

3. **White paper opportunities with community colleges**

o David Keathly suggested pathways. Maybe start with some conference presentations and then turn into white papers or webinars to have a bigger audience.
o Ann indicated to David that more presentations can be made at conferences to promote the BAIT program.
o Other topics.
   o The value of adding on a 4 year degree to a 2 year degree from a business perspective.
   o Internships / Virtual Internships
   o Capstone Experiences – 2 year to 4 year
   o Define CyberSecurity stackable degrees. Help promote, help define & standardize some basic models

4. **Partnerships with business and industry – how you work with them, what they provide, how you met**

o Chris Kadlec - Georgia Southern
   o Georgia Southern started their IT programs in 2003. Businesses got to know us through internships. We were looking at the demand for our students in our region, which now has grown from local employers the Southeast.
   o Employers also participate in the Career Fairs with our students. We invite them to be on our BILT/Advisory Boards.
   o We also look to Alumni. We send surveys at 6 months, 1 year, & 5 years. We also touch base with employers at 6 months and 5 years. **Chris will provide the survey questions to Helen.**
o Dan Tuuri - Ferris State
   o We make sure we hear the advice from the businesses and then take action.
   o Do not do much with Alumni (mostly done through the foundation).
   o Hold an annual meeting with employers. Most are within a 2 hour drive. We use clickers at the meeting and results are automatically tabulated.
   o Have traditionally found employers through Alumni. Dan has also started going to Indeed.com to see who is hiring and look for connections
o Xin Tao Liu – Herzing
   o Businesses come by campus once a year and review curriculum. The last meeting was on Big Data.
   o Alumni meeting once a year
   o Methods on getting feedback on changes – directly, in meeting and via email
o David Keathly – UNT

- Our process needs improvement and I have asked Ann to for help. It works more like an advisory board and mostly includes Alumni (not necessarily hiring). We also have three different programs and need three meetings (vs. one).
- Internships and Capstone projects
- Field trips to employer campuses