

**Convergence College Network POINTS - due February 1, 2019**

	Mandatory for Level 1
	Points tallied from CTC records
	Points tallied from CCN Yearly Report

Level 1    Level 2    proof

**MANDATORY**

Provide yearly evidence of two local/regional BILTs (backup needed: agenda and/or minutes)	1st BILT meeting	✓		attach minutes/agenda to CCN Yearly Report
	2nd BILT meeting	✓		attach minutes/agenda to CCN Yearly Report
One of your two annual local/regional BILTs must validate KSA job skills for entry-level worker		✓		attach minutes/agenda to CCN Yearly Report
Serious consideration given to incorporating National CTC's KSA update list into local/regional KSA job skills discussion		✓		attach minutes/agenda to CCN Yearly Report
Local/regional BILT meeting KSA job skills discussion happens synchronously (in real time) not via surveys or email		✓		attach minutes/agenda to CCN Yearly Report
Faculty updates and adjusts curriculum based on BILT's KSA job skills recommendations		✓		attach minutes/agenda to CCN Yearly Report
BILT receives feedback report at or before next meeting regarding how KSA job skills recommendations were implemented (and if no implemented, why not?)		✓		attach minutes/agenda to CCN Yearly Report
Submit yearly CCN status report (enrollment #s, graduation #s, etc) - Feb 1, 2019		✓		CCN Yearly Report

**POINTS SYSTEM**

Participate in one CCN meeting (phone call or in-person) - Feb 23, 2018	<b>1</b>	National CTC keeps attendance & minutes
Participate in second CCN meeting (phone call or in-person) - July 15, 2018	<b>1</b>	National CTC keeps attendance & minutes
Participate in third CCN meeting (phone call or in-person) - tbd	<b>2</b>	National CTC keeps attendance & minutes
Participate in fourth CCN meeting (phone call or in-person) - tbd	<b>2</b>	National CTC keeps attendance & minutes
Attend one National BILT call/meeting - Feb 13, 2018	<b>1</b>	National CTC keeps attendance & minutes
Attend second National BILT call/meeting - May 8, 2018	<b>1</b>	National CTC keeps attendance & minutes
Attend third National BILT call/meeting - Aug 14, 2018	<b>2</b>	National CTC keeps attendance & minutes
Attend fourth National BILT call/meeting - tbd	<b>2</b>	National CTC keeps attendance & minutes
Participate in one "CCN admin" call - Apr 27, 2018 (no credit unless admin)	<b>0</b>	National CTC keeps attendance & minutes
Administrator participates in one "CCN admin" call* - Apr 27, 2018	<b>3</b>	National CTC keeps attendance & minutes
Participate in second "CCN admin" call - tbd (no credit unless admin)	<b>0</b>	National CTC keeps attendance & minutes
Administrator participates in second "CCN admin" call* - tbd	<b>3</b>	National CTC keeps attendance & minutes
Attend "BILT Essentials" informational webinar - Apr 13, 2018	<b>1</b>	National CTC keeps attendance & minutes
Attend "CBE" informational webinar - Apr 13, 2018	<b>1</b>	National CTC keeps attendance & minutes
Attend Fall 2018 webinar - TBD	<b>1</b>	National CTC keeps attendance & minutes
Attend "CCN 101" webinar - TBD	<b>1</b>	National CTC keeps attendance & minutes
Send one or more faculty member to Summer Working Connections	<b>3</b>	National CTC keeps attendance
Send one or more faculty member to Winter Working Connections	<b>2</b>	National CTC keeps attendance
Team participating in the Diversity Summit	<b>0</b>	National CTC keeps attendance
Attend CCN Summit - Sept 27-28, 2018	<b>4</b>	National CTC keeps attendance
Hold more than two local/regional BILT meetings every 12 months	<b>2</b>	attach minutes/agenda to CCN Yearly Report
Faculty attends your local/regional BILT meeting	<b>2</b>	attach minutes/agenda to CCN Yearly Report
Local/regional BILT meetings regularly feature a BILT-led discussion of current/future IT trends	<b>2</b>	attach minutes/agenda to CCN Yearly Report
Adapt National CTC's KSA update list with local/regional BILT for local/regional KSA list	<b>2</b>	attach minutes/agenda to CCN Yearly Report
Make efforts to promote CCN (to non-CCN member schools) and recruit new members	<b>0</b>	
Secure one or more new CCN members aligned with a regional hub	<b>5</b>	National CTC keeps list
Develop/update degree or certificate plan based on BILT job skills outcome (including adding or modifying course)	<b>3</b>	CTC's "Degrees and Certificates" spreadsheet plus CCN Yearly Report
Employ specific department/program recruitment and retention strategies separate from general efforts made by your school	<b>2</b>	CCN Yearly Report
Attend and present at one or more IT/convergence professional development conference†	<b>5</b>	CCN Yearly Report plus copy of agenda/program
Attend only at one or more IT/convergence professional development conference†	<b>2</b>	CCN Yearly Report
Host one or more local recruitment events targeted at your program	<b>2</b>	CCN Yearly Report plus flyers/advertising backup
Submit a student success video	<b>2</b>	National CTC keeps list
Submit an article or link to a good IT/convergence article that the CTC can post to social media (this includes a "CCN Focus" faculty interview)	<b>1</b>	National CTC keeps list

Maximum possible total	<b>61</b>
Level 1	<b>24</b>
Level 2	<b>1-23</b>

Points are per CCN member school, not per faculty member.

Points are counted in the 12-month period of January 1-December 31.

Starting July 2017, new members of the CCN must join at "Level 2." These member schools are granted "Level 1" status only if after at least 12 months of membership they have delivered "Level 1" points and engagement.

New high school and four-year university members of the CCN that join as part of a regional hub may be granted "Level 1" status long enough to allow one "free" Feb 1 reporting deadline (Level 1 deliverables not required); on next Feb 1 deadline, the school must deliver "Level 1" points

Level 1 members still must attend CCN meetings hosted in conjunction with Summer/Winter Working Connections to have access to full Working Connections reimbursement amount.

A 30-day appeal period will be granted to CCN member schools, starting when the CTC announces a school's final point total based on material submitted..

\* To earn these points, the supervisor or manager over the usual participating CCN faculty members must join the phone call. Exceptions handled on a case by case basis.

† A CCN member school can only claim one of these elements, either "attend only" or "attend and present." In other words, a CCN school can only get 2 or 5 points related to conferences, not 7. Note also that "present" refers to a 30-minute keynote or a 45-60-minute breakout session. Teaching a Working Connections track counts.